

Minutes of the January 12, 2017 UPCC Meeting
Kennesaw Campus
ST 205
12:30-2:00 p.m.

Members Present: Gail Markle, (CHSS), Gail Scott (CHSS), Parminder Juneja (Architecture and Construction Management), Doug Moodie (Coles), Raynie Jean-Sigur (Bagwell), William Griffiths, Secretary (CSM), Michelle Head (CSM), Chris Brown (Wellstar CHHS), Jennifer A. Wade-Berg, Chair (Wellstar CHHS), Charles Parrot (COTA), Don Robinson (COTA), Pinder Naidu (University College), Rick Mosholder (University College), Kevin McFall (SPS Engineering), Satish Kumar Gurupatham (SPU Engineering), D. Michael Franklin (CSE), Brian Starks (General Education Council), Valerie Whittlesey (Academic Affairs), Ana Edwards (Registrar)

- Proxy – Jennifer Wade-Berg for Julia Morrissey (University College)
- Proxy – Raynice Jean-Sigur for Ante Vasquez (Bagwell)
- Proxy – Doug Moodie for Debbie Benson (Coles)

Guests: Danielle Herrington (Registrar), Melanie Stall (Registrar), Lee Langub (EECE), Amy Jones (Academic Affairs), Susan Grant Robinson (Music), Hope Baker (Business, Karen Kuhel (Inclusive Education)

The meeting was called to order at 12:38 p.m. The first item of business was the election of a secretary for the meeting. A motion was properly made and seconded to elect Dr. William Griffiths as the secretary for this meeting only. The motion passed unanimously.

The next item for consideration were the minutes of the December 1st meeting. Hearing no discussion, the Chair called for a motion to approve. A motion was properly made and seconded, and passed unanimously.

NEW BUSINESS

A draft of a document, entitled Curriculum Committee Training Rubric, was circulated to the body. The chair noted the document had also been circulated electronically prior to the start of the meeting. It is intended that Committee members will distribute the document to all university faculty at the department level connected to curriculum. A request was made by the Chair for edits or suggestions about the document to be directed to her.

COLLEGE OF THE ARTS

School of Music

The School of Music requests a change in title for the course MUSI 4412 from Introduction to American Music to Survey of American Music.

Motion: To approve the change in title of MUSI 4412 from Introduction to American Music to Survey of American Music. The motion was properly made and seconded, and the motion was approved unanimously.

Motion: To waive the second reading requirement for this course change. The motion was properly made and seconded, and the motion was approved unanimously.

COLLEGE OF SCIENCE AND MATHEMATICS

Department of Physics

A course discontinuation is requested for PHYS 3310. No representative from the physics department was available to discuss the request.

Motion: To table this item until the next meeting. The motion was properly made and seconded, and passed unanimously.

COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

Department of History and Philosophy

A change in description and title is requested for HIST 3374. The course was entitled Modern China and Japan. At a previous meeting, a new course was created, entitled Modern Japan. HIST 3374 will now focus solely on China, and be titled Modern China. It was noted that the effective term date would need to be changed to Summer 2017. This was done by consent.

Motion: To change the title and course description of HIST 3374, the title from Modern China and Japan to Modern China, and the course description to reflect the new focus of the course. The motion was properly made and seconded, and passed unanimously.

Motion: To waive the second reading requirement for this course change. The motion was properly made and seconded, and the motion was approved unanimously.

COLLEGE OF ARCHITECTURE AND CONSTRUCTION MANAGEMENT

Department of Construction Management

The four courses CM 3040, CM 3410, CM 4710, and CM 4760, all need prerequisite changes. The changes are to help Construction Management students by removing the need for them to obtain prerequisite overrides into these courses.

Motion: To approve the requested prerequisite changes for the four Construction Management courses CM 3040, CM 3410, CM 4710, and CM 4760. The motion was properly made and seconded, and passed unanimously.

Motion: To waive the second reading requirement for this course change. The motion was properly made and seconded, and the motion was approved unanimously.

SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY

Department of Electrical Engineering

EE 3706 was placed on the agenda. It was noted that this was a clerical error, and that this course was previously approved by this body.

Department of Systems and Industrial Engineering

A change to the B.A.S. in Supply Chain Logistics appeared on the agenda. It was requested that this item be tabled for a future meeting.

Motion: To table this item until the next meeting. The motion was properly made and seconded, and approved unanimously.

COLES COLLEGE OF BUSINESS

A request for prerequisite changes was made for eight different courses from four departments of the College. Five of these proposals included a new GPA requirement for non-business majors taking these courses. Previously, these courses included a determination of the completion of Area F for these students in their majors. As this was deemed too complicated, the GPA requirement is proposed as an alternative. It was noted that many of these courses include a prerequisite of the permission of Coles College of Business for non-business majors. Discussion ensued on this part of the prerequisites. It was noted that permission was not a part of the requested changes, as it had been there previously. The stated purpose of the permission was to prevent students from changing their major to a non-business one to bypass the entry requirements of Coles College of Business. It was stated that the new GPA requirement would

simplify the process for students from non-business majors that had required courses from the College in their majors.

Motion: To reject the proposed prerequisite changes for ECON 3300. The motion was properly made, but received no second, and therefore failed.

Motion: To approve the proposed prerequisite changes for ECON 3300. The motion was properly made and seconded. The motion was approved with a vote of 16 for, 3 against, and 1 abstention.

Motion: To approve the proposed prerequisite changes for FIN 3396. The motion was properly made and seconded. It was noted in discussion that this is an internship course. The motion was approved unanimously.

Motion: To approve the proposed prerequisite changes for RE 3400. The motion was properly made and seconded. During discussion, further points were made about the use of permission as a prerequisite for courses. It was stated that permission was perhaps not the best method of serving the students, but was necessary given the current state of affairs. Further argument was made against the use of permission as a prerequisite. The motion was rescinded.

Motion: To approve the proposed prerequisite changes for all eight courses (ECON 3300, FIN 3396, RE 3400, MGT 3200, MGT 4199, MGT 4476, MKTG 4476, and MTG/MKTG 4476), with the following edit: To change 'Permission of Coles College of Business' to 'Declared non-business major or any minor for which this course is required.' The motion was properly made and seconded, and passed unanimously. It was noted that this would change the decision this body had reached in the previous motions for this College at this meeting.

COLLEGE OF COMPUTING AND SOFTWARE ENGINEERING

Department of Computer Science

A change in course description was requested for CS 3502, Operating Systems. It was noted that this change was similar to a number of changes made to CS courses at the previous UPCC meeting, wherein a number of CS courses were changed to reflect that they did have a focus on security. It was further requested that CS 3550, CS 3610, CS 4300, CS 4310, CS 4320, CS 4350, CS 4401, and CS 4472 all be discontinued.

Motion: To approve the proposed change in course description for CS 3502 and all course discontinuations. The motion was properly made and seconded, and approved unanimously.

Motion: To waive the second reading requirement for this course change. The motion was properly made and seconded, and the motion was approved unanimously.

BAGWELL COLLEGE OF EDUCATION

Department of Elementary and Early Childhood Education

It was determined to review materials out of the order listed on the agenda, by consent. First considered was a request for a new course, EDUC 4610. This course was developed to cover preplanning for teachers. It is to be taken simultaneously with the field course. There will be a corresponding graduate course proposed to the Graduate Programs Committee for the M.A.T. in Mathematics degree.

Motion: To approve the new course, EDUC 4610, as proposed. The motion was properly made and seconded, and approved unanimously.

Motion: To waive the second reading requirement for this course change. The motion was properly made and seconded, and the motion was approved unanimously.

Department of Foreign Languages

The discontinuation of three courses, FLED 4413, FLED 4480, and FLED 4498 is requested. Further, a change in corequisites for FLED 4650 is also requested, to add the new EDUC 4610 and another course that should have been there already, INED 3305.

Motion: To approve the discontinuation of the three listed courses and change the corequisites of FLED 4650 as requested. The motion was properly made and seconded, and approved unanimously.

Motion: To waive the second reading requirement for this course change. The motion was properly made and seconded, and the motion was approved unanimously.

By consent, the requested change to MAED was pulled from the agenda.

Department of Elementary and Early Childhood Education

The committee returned to the topic of this department. The Birth through Kindergarten program within the department was audited and it was determined that Area F courses and needed to match the USG Board of Regents Area F for Birth through Kindergarten programs. The Birth through Kindergarten program was offering this courses but not in their Area F because the B-K program was developed prior to the officially adopted Area F. Thus the department proposed a change to these courses so that they would be offered in the Area F. To do this, the current numbers of these courses needed to be changed from 3000 level to 2000 level changes. These courses are ECE 3350 (proposed change to 2250) ECE 3540, (proposed change to ECE 2540) and ECE 3590 (proposed change to ECE 2590. Because of this change the prerequisites and co reqs have been requested to be removed and change to meet the new Area F requirement (please see proposal for additional information). In addition, it was requested that new courses be approved so that B-K students who do not wish to earn the B-K certification can take in place of the current certification courses. (please see proposals submitted for additional information). Those courses requested were ECE 4598 and ECE 4599. It was further requested

that the committee approve five new courses, ECE 3305, ECE 4408, ECE 4409, ECE 4598, and ECE 4599.

Motion: To approve all of the proposed ECE course changes and new courses. The motion was properly made and seconded, and was approved unanimously.

Motion: To waive the second reading requirement for these course changes. The motion was properly made and seconded, and the motion was approved unanimously

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Motion: To adjourn this meeting of the UPCC. The motion was properly made and seconded, and approved unanimously.

This meeting was adjourned at 1:56 PM.

Respectfully submitted, William Griffiths