

**Minutes of the November 3, 2016 Meeting of the UPCC  
Kennesaw Campus  
12:30-2:00 p.m.  
Prillaman Hall 1105**

**Members present:** Chris Brown, Liza Davis, Ana Edwards, Michael Franklin, William Griffiths, Sathish Kumar Gurupatham, Michelle Head, Carey Huddleston, Judy Liu, Gail Markle, Kevin McFall, Doug Moodie (also proxy for Debbie Benson), Rick Mosholder, Pinder Naidu, Charles Parrot, Lily Roche, Don Robson, Arief Setiawan, Gail Scott, Brian Starks, Susan Vande Ven, Jennifer Wade-Berg (Chair), Valerie Whittlesey

**Guests:** Yumin Ao, Dept. of Foreign Languages; Jaime Cruz-Ortiz, Dept. of Foreign Languages; Ken Hoganson, CCSE, CS ACS; Danny Howes, MEBUS; Herb Mattord, IS/CYBR; Marilee McClure, Academic Affairs; Keith Perissi, MEBUS; Josh Pitts, Sport Management; Scott Reese, College of Science & Mathematics; Susan Rouse, Philosophy; Amy Vasinko, Academic Affairs; Maurice L. Wilson, BCOE, INED, ESS

The meeting was called to order at 12:35 p.m. Chair Jennifer Wade-Berg asked whether there were any revisions or edits to the minutes from the October 20 UPCC meeting. Hearing none, she called for a motion to approve the minutes, and both Prof. Don Robson and Dr. Gail Scott obliged. Dr. Susan Vande Ven seconded, and the minutes were approved.

## **UNFINISHED BUSINESS**

### **SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY**

#### ***Department of Systems and Industrial Engineering***

Dr. Wade-Berg announced that the Department of Systems and Industrial Engineering had requested that the “Change in Program” proposals for the B.S. in Industrial Engineering, the A.S. in Manufacturing Operations, and the A.S. in Chair Logistics (which was necessitated by a “New Course” proposal for IET 2432, “Introduction to Managerial Costing”) be tabled until a future UPCC meeting.

### **COLES COLLEGE OF BUSINESS**

#### ***Department of Management and Entrepreneurship***

Drs. Keith Perissi and Danny Howes were present to speak to the second reading of “New Course” proposals for MEBU 2270, 3370, and 4470. Dr. Wade-Berg explained that all three proposals had been routed back to the department and returned, as requested, with updated syllabi and the appropriate pre-req. adjustments for 3370 and 4470. She also announced that the accompanying “Change in Program” proposal had quite recently been submitted and was completed appropriately. Hearing no discussion, she called for a motion to approve both the

“Change in Program” proposal and the three “New Course” proposals for MEBU Program. Dr. Scott made the motion; Dr. Bill Griffiths seconded; and the motion was approved.

## **COLLEGE OF THE ARTS**

### ***School of Art and Design***

Since a representative from the School of Art and Design was not present to speak to the “Change in Existing Course” proposal for ARH 3840 *and* a corresponding “Change in Program” form had not been submitted, the Chair recommended that the proposal be tabled until the next meeting. Prof. Charles Parrot made the motion, Prof. Robson seconded, and the motion passed.

## **COLLEGE OF SCIENCE AND MATHEMATICS**

### ***Department of Physics***

Dr. Scott Reese was on hand to respond to any questions UPCC members might have regarding the “New Course” proposal for PHYS 4220, “Electromagnetism II.” He explained that PHYS 4220 would slot easily into the upper-division elective spot for Physics majors, indicating, too, that the requested edits to the course syllabus had been made. With no further discussion, Dr. Wade-Berg called for a motion to approve the course proposal. Dr. Griffiths made the motion, Dr. Susan Vande Ven seconded, and the course was fully approved.

## **NEW BUSINESS**

## **WELLSTAR COLLEGE OF HEALTH AND HUMAN SERVICES**

### ***Department of Sports Management and Exercise Science***

Dr. Josh Pitts stepped forward to address the “New Certificate/Program” proposal for a Certificate in Sports Analytics, along with a “New Course” proposal for SM 4650, “Sports Analytics.” No discussion ensued, so Dr. Griffiths made a motion to approve both proposals on first reading; Dr. Michael Franklin seconded. The motion was approved.

Subsequently, Drs. Griffith moved to waive the second reading of the proposals, and again, Professor Franklin seconded. The motion passed.

## **COLLEGE OF SCIENCE AND MATHEMATICS**

### ***Department of Physics***

Dr. Reese came forward again to speak to five new “Change in Existing Course” proposals submitted by the Department of Physics, for PHYS 3210, 3220, 3260, 3720 and 4200. Since there was no discussion, Dr. Wade-Berg called for a motion to approve all five courses on first reading. Dr. Griffiths made the motion, and Professor Franklin seconded. Subsequently, Dr.

Griffiths made a motion to waive the second reading, and Professor Franklin seconded. The motion passed, and all five courses were fully approved.

## **COLLEGE OF HUMANITIES AND SOCIAL SCIENCES**

### ***Department of History and Philosophy***

Dr. Susan Rouse introduced the “New Course” proposal for PHIL 4030, “Phenomenology,” explaining the theoretical basis of the course and responding to other questions. Hearing no further discussion, Dr. Wade-Berg called for a motion to approve the proposal on first reading. Dr. Mosholder made the motion, Dr. Michelle Head seconded, and motion was approved. Dr. Moodie followed with a motion to waive the second reading of the proposal, and Dr. Scott seconded. The motion passed, and the course was fully approved.

The Chair then called for a motion to approve the corresponding “Change in Program” proposal for the B.A. in Philosophy. Dr. Parrot obliged, and Dr. Scott provided the second. The motion was approved.

### ***Department of Foreign Languages***

Drs. Yuni Ao and Jaime Cruz-Ortiz addressed the four “Change in Existing Course” proposals submitted by the Department of Foreign Languages. For three of the courses, CHNS 3200, 3302, and 3303, they indicated that a pre-requisite adjustment was required; CHNS 3200, Dr. Ao explained, also needed a revised course description. Since the new pre-requisite for all three would be “CHNS 2002 or the equivalent” (replacing CHNS 2001, Dr. Griffiths asked what “the equivalent” referred to. Dr. Cruz-Ortiz suggested that the score on a placement exam, for instance, might provide equivalency.

Dr. Cruz-Ortiz then explained that the fourth “Change in Existing Course” proposal involved simply altering the course number for HEBR 2050, “Introduction to Biblical Hebrew,” to HEBR 1050. He explained that this change would eliminate confusion on two fronts: students would understand that the course has no pre-requisites (i.e, is a beginner’s class) and would distinguish the course from its counterpart, HEBR 1001, “Introduction to Hebrew Language and Culture I.”

Dr. Wade-Berg pointed out that the course description for HEBR 1050 had also been revised to eliminate a reference to specific course numbers, and she indicated that a “Change in Program” proposal was not required because the course is an elective.

Hearing no further discussion, the Chair called for a motion to approve the course package on first reading. Dr. Moodie made the motion, Dr. Vande Ven seconded it, and the motion passed. Dr. Moodie followed up with a motion to waive the second reading of the courses, and Dr. Mosholder seconded. The motion was approved.

## **BAGWELL COLLEGE OF EDUCATION**

### ***Department of Inclusive Education***

Dr. Maurice Wilson was on hand to address the “Change in Existing Course” proposals for INED 4432 and 4433. He explained that the proposed changes were to make “Admission to the Teacher Education Program” the pre-requisite and ECE 4660 the co-requisite for each course, in accordance with the ECE curriculum’s redesign.

No questions or comments were forthcoming, so Dr. Wade-Berg called for a motion to approve both courses on first reading. Dr. Gail Markle made the motion, and Dr. Scott seconded. The motion passed. Dr. Parrot then made a motion to waive the second reading of the two proposals, and Dr. Scott seconded. The motion was approved.

## **COLLEGE OF COMPUTING SCIENCE AND ENGINEERING**

### ***Department of Computer Science***

Dr. Ken Hoganson stepped forward to present the “New Certificate/Program” proposal for the “Certificate in High-Performance Computing” and five accompanying course proposals, one for a new course, ACST 3440, and the other four for a change in the course title, credit hours and/or pre-requisites for ACST 3330, 3510, 4320, and 4570. (Only two of these courses had been listed on the meeting agenda.) He explained that the new certificate program was being sponsored by LexisNexis and included additional courses, five of which would be submitted for the UPCC’s review before the next meeting.

Professor Franklin asked whether new technological resources would be necessary to implement the program, but Dr. Hoganson indicated that the most relevant and updated equipment had already been reserved. Dr. Wade-Berg suggested that new personnel might be needed after the funding from LexisNexis had been exhausted—and that language to that effect be added to the “Resources” section of the “New Certificate” proposal. Professor Franklin followed up with the recommendation that “Approved” be removed and “OR equivalent” be added to the pre-requisite list for ACST 3330, 3510, and 4570.

After considering the “Course Title” change for ACST 3510 and the redistribution of credit hours for ACST 4320, Dr. Wade-Berg questioned whether a “Change in Program” proposal for the B.S. in Computer Science might be necessary. Amy Vasinko responded that neither change required submission of a program-change proposal.

Dr. Griffiths noted that the syllabus for ACST 3510 was inconsistent on some points and needed to be adjusted, and Dr. Scott suggested that the phrase “grades available by phone” be removed from the syllabus for ACST 4320. Dr. Wade-Berg observed that the “Justification” for ACST 4570 indicated ACST 3340 as the one of the course pre-requisites, although the latter was not listed in the “Prerequisite” section along with CS 3410 or 3153. She added that the revised justification should list all the pre-req. options and include a statement explaining why CS 3410 and 3153 had originally been listed.

Concerned that UPCC members had not seen proposals for all the courses to be included in the certificate program before the meeting, Professor Franklin made a motion to edit the agenda accordingly. Dr. Naidu seconded, and the Chair counted the votes. In the final count, 14 UPCC members voted “yes” and 2 voted “no,” so the motion carried.

Dr. Wade-Berg then called for a motion to approve the “New Certificate” proposal and the five course proposals currently under discussion on first reading, *with required edits*. Professor Franklin made the motion, Dr. Mosholder seconded, and the proposals were approved for second reading.

### ***Department of Software Engineering and Game Design and Development***

Mike Franklin spoke to the four “Change in Existing Course” proposals submitted by the Department of Software Engineering and Game Design and Development: CGDD 3103, 4003, and 4203 and CSE 1302. All four proposal recommended a change in the pre-requisite for each course, based on the assumption that students in the CGDD major should be required to take these courses in order (three during their junior year) to ensure their readiness for each new phase of instruction (even though students in the minor could take any one of the four after completing only one CGDD course their first semester).

Dr. Kevin McFall expressed concern about the pre-reqs. for CGDD majors and minors being different in these cases, inviting the prospect of CGDD minors enrolling in courses for which they were not adequately prepared. Prof. Franklin suggested that a solution to this issue would be to add “or equivalent” to the list of pre-reqs. for each course, but Registrar Ana Edwards countered that a better alternative would be to add “or by permission of the instructor or department.”

A reduction of pre-reqs. for CGDD 4203 was also recommended, as was adding the requirement that students pass CSE 1301 “with a C or better” to the pre-requisite list for CSE 1302.

Hearing no further discussion, Dr. Wade-Berg called for a motion to approve all four course proposals on first reading. Dr. Vande Ven made the motion, Dr. Don Robson seconded, and the motion passed. Dr. Moodie then moved to waive the second reading, and Dr. Griffiths seconded. The motion was approved.

Since it was nearly 2:00 p.m., Dr. Wade-Berg indicated that the remaining proposals would be moved to the next meeting’s agenda. Since she would be at a conference on the next meeting date, however, she offered the members two options: to change the date of the next meeting from December 1 to December 8; or to conduct the meeting virtually. Sentiment turned to the first option, so Prof. Franklin moved to meet next on December 8; Dr. McFall seconded, and the motion passed.

Dr. Griffiths subsequently moved for adjournment, and Dr. Vande Ven seconded. The motion was approved, and meeting adjourned at 1:55 p.m.

Respectfully submitted by Liza Davis