

## **Minutes of the January 28, 2016 UPCC Meeting**

**Members present:** Liza Davis (proxy for Ana Guimaraes), Ana Edwards (University Registrar), Erin Sutherland, Dennis Michael Franklin, Jerald Hendrix, Carolee Larsen, Lei Li, Gail Markle, Kevin McFall, Pinder Naidu, Charles Parrott, Wes Rhea, Don Robson, Christina Scherrer, Gail Scott, Judy Slater, Anete Vásquez (proxy for Neporcha T. Cone), Jennifer Wade-Berg (UPCC Chair and proxy for Melissa M. Kramschuster and Judy Liu), Victor Wakeling

**Guests:** Tom Ball, COE/SIE; Doug Bell, EECE; Robin Cheramie, Management and Entrepreneurship; Jennifer Dail, English/English Education; Chris Dockery, Chemistry/College of Science and Mathematics; Tiffany Esmat, ESSM; May Gao, Asian Studies; Bernie Goldfine, HPE; Jamie Grimes, Academic Affairs; Kim Loomis, SMGE; Chris Randall, Psychology; Scott Reese, Biology/College of Science and Mathematics

UPCC Chair Dr. Jennifer Wade-Berg called the meeting to order at 12:31 p.m. and asked whether there were any corrections to be made in the minutes from the January 14 UPCC meeting. Don Robson asked that he not be listed as a Ph.D. Hearing no further discussion, Dr. Wade-Berg called for a motion to approve the minutes with said correction. Prof. Robson made the motion, Dr. Charles Parrott seconded, and the minutes were approved.

### **UNFINISHED BUSINESS**

#### **SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY**

##### ***Department of Mechanical Engineering Technology***

Dr. Wade-Berg explained that a “Change in Program” form must be submitted before the “Change to Existing Course” proposal for MET 2501 could be reviewed by the UPCC. She then called for a motion to table the MET 2501 proposal; Dr. Gail Scott made the motion, Dr. Pinder Naidu seconded, and motion passed.

#### **COLLEGE OF EDUCATION**

##### ***Department of Middle Grades and Secondary Education***

Dr. Wade-Berg indicated that the “Change of Program” proposal for the Middle Grades Education proposal would be held for discussion under “New Business.”

#### **COLES COLLEGE OF BUSINESS**

##### ***Department of Management and Entrepreneurship***

Dr. Wade-Berg held discussion of the “Change in Program” and “New Course” proposals for the Department of Management and Entrepreneurship for the “New Business” portion of the meeting. When the proposals came up for discussion, Dr. Robin Cheramie, the MGTE Department Chair, came forward to summarize each proposal and respond to questions.

Dr. Victor Wakeling, one of two UPCC representative from the Coles College of Business, noted that one of the six new ENTR courses under consideration as part of the proposed Entrepreneurship minor, ENTR 4004 (“Venture Commercialization”), might overlap with a course offered in the Finance major. He suggested that Dr. Cherie chat with the Chair of the Economics and Finance Department, Dr. Brett Katzman, before the UPCC’s second reading of the course proposal. Dr. Cherie responded that she had already touched base with Dr. Katzman, who had approved the inclusion of ENTR 4004 IN THE MGTE curriculum.

Hearing no further discussion, the Chair called for a motion to approve four “New Course” proposals, for ENTR 4001, 4002, 4003, and 4004 (ENTR 4400 and 4490 had just been approved separately). Dr. Michael Franklin made the motion, Dr. Charles Parrott seconded, and the motion passed.

Subsequently, Dr. Christina Scherrer made a motion to approve the new Entrepreneurship minor. Dr. Anete Vásquez seconded it, and the Entrepreneurship minor was approved.

## **SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY**

### ***Department of Mechatronics Technology***

Dr. Keven McFall spoke about the proposal for a Mechatronics Engineering minor, explaining that the edits requested at first reading had been made. Hearing no discussion, Dr. Wade-Berg called for a motion to approve the minor proposal on second reading. Dr. Christina Scherrer made the motion and Dr. Gail Markle seconded. The motion passed.

### ***Department of Civil and Construction Engineering***

Dr. Wade-Berg held discussion of the “Change in Program, Name, or Policies” proposal and three “New Course” proposals for the B.S. in Civil Engineering for “New Business.” When discussion did turn to these proposals later in the meeting, Dr. Wade-Berg called for a motion to table the B.S. proposals. Dr. McFall made the motion, Dr. Scott seconded, and the motion was approved.

### ***Department of Systems and Industrial Engineering***

After minimal discussion of the 32 “Change in Existing Course” and “New Course” ISYE proposals in which Dr. McFall spoke to the rationale for the proposals, Dr. Pinder Naidu made a motion to approve revising the pre-requisite GPA for existing courses on first reading. Dr. McFall seconded, and the motion passed. The Chair then called for a motion to approve the entire course package on first reading. Dr. Michael Franklin made the motion, Dr. McFall seconded, and the motion passed. Dr. Naidu made a motion to waive second reading on the courses and the program change. Dr. Gail Scott seconded, and the motion was approved.

## **NEW BUSINESS**

## **COLLEGE OF HUMANITIES AND SOCIAL SCIENCES**

### ***Department of Psychology***

Dr. Chris Randall came forward to speak to the proposal for a “New Course,” PSYC 4498, “Capstone Internship in Psychology.” He explained that the course would be a new capstone option for students in the developmental area. Ana Edwards, the University Registrar, asked for clarification regarding the variable credit for the course, and Dr. Randall explained that students could take the internship for up to 6 hours of credit.

Hearing no further discussion, Dr. Wade-Berg called for a motion to approve the course proposal on first reading. Dr. Charles Parrott made the motion, Dr. Christina Scherrer seconded, and the motion was approved. Dr. Naidu then made a motion to waive the proposal’s second reading, and Dr. Scott seconded. The motion passed.

### ***Department of Interdisciplinary Studies***

Dr. May Gao summarized the rationale for the five “New Course” proposals in Asian Studies, explaining that the courses were being created in anticipation of the Board of Regents’ approval of a new Asian Studies major. Ms. Edwards asked for clarification regarding the place for each of these courses in the Asian Studies minor, and Dr. Gao explained that the reference in the catalog description of the minor to “Any other Asia-focused courses” would include the new courses.

Dr. Wade-Berg then noted that the syllabi submitted with the proposals would need to align with them, creating one-to-one correlations. She also asked that Dr. Gao go through all five proposals and make sure the pre-reqs. were correct and that she send Dr. Wade-Berg a copy of the learning objectives for each as well. She indicated that she would custom-route the proposals back to their originator, Dr. Heeman Kim, for additional edits.

Hearing no further discussion, Dr. Wade-Berg called for a motion to approve the five new Asian Studies courses, ASIA 3760, 3780, 4001, 4400, and 4517, on first reading. Dr. Naidu made the motion, Dr. Scott seconded, and the motion was approved.

### ***Department of English***

Dr. Jennifer Dail came forward to address the two “New Course” proposals for the English Education curriculum. Dr. Wade-Berg noted that the syllabi for the two courses were incomplete (e.g., there was no withdrawal or attendance policy in each) and asked that those edits be made before the courses came up for a second reading. Hearing no further discussion, she called for a motion to approve the course proposals on first reading. Dr. Scott obliged with a motion that was then seconded by Dr. Markle. The motion was approved.

## **COLLEGE OF SCIENCE AND MATHEMATICS**

### ***Department of Ecology, Evolution, and Organismal Biology***

Dr. Scott Reese came forward to speak to all the proposals submitted by the Department of Biology. After he explained that the “Change in Existing Course” proposal submitted by the Department of Ecology, Evolution, and Organismal Biology simply combined three different

Science Ed. Courses, requiring a pre-req. and a credit-hour adjustment, Dr. Wade-Berg called for a motion to approve the proposal on first reading. Dr. Jerald Hendrix made the motion, which was seconded by Prof. Robson, and the motion was approved. Dr. Naidu then made the motion that the proposal's second reading be waived; Prof. Robson seconded, and the motion was approved.

### ***Department of Molecular and Cellular Biology***

Dr. Reese then spoke to the two "Change in Existing Course" proposals for BED 4422 and BED 4660. Hearing no discussion, Dr. Wade-Berg called for a motion to approve BED 4422 on first reading. Dr. Hendrix made the motion, Dr. Anete Vásquez seconded it, and the motion was approved. Dr. Kevin McCall then made the motion to approve BED 4660, Dr. Vásquez seconded, and the motion passed. Subsequently, Dr. Judy Slater made a motion to waive the second reading of both courses; Dr. Naidu seconded, and the courses were approved without second reading.

Dr. Hendrix then made a motion to approve the "Change in Program" proposal for the B.S. in Biology on first reading. Dr. Franklin seconded, and the motion passed. Dr. Hendrix followed up with a motion to waive the second reading, and Dr. Vásquez seconded the motion, which subsequently passed.

### ***Department of Chemistry and Biochemistry and Department of Physics***

Discussion then turned to the "Change in Existing Course" proposals submitted by the Department of Chemistry and Biochemistry and the Department of Physics. After clarification of the semantics on the crosswalk for CHED 4422, CHED 4660, PHED 4422, and PHED 4660, Dr. Franklin made a motion to approve these semantics, and Dr. McFall seconded; the motion was approved.

Dr. Scherrer then made a motion to approve each of the four course proposals, and Dr. Franklin seconded. The motion passed. Dr. Scherrer followed up with a motion to waive second reading, which was seconded by Dr. Naidu. The motion passed.

Subsequently, Dr. Pinder Naidu made a motion to approve the "Change in Program" proposals for both the B.S. in Chemistry and the B.S. in Physics. Dr. Erin Sutherland seconded, and the proposals were approved on first reading. Dr. Liza Davis responded with a motion to waive second reading, seconded by Dr. Slater. The motion was approved.

## **BAGWELL COLLEGE OF EDUCATION**

Dr. Anete Vásquez stepped forward to speak to the proposals submitted by departments in the College of Education.

### ***Department of Elementary and Early Childhood Education***

Dr. Vásquez explained the rationale for the pre-req. change proposed for ECE 3350 and the co-req. elimination proposed for EDUC 3302. Hearing no discussion, Dr. Wade-Berg called for a motion to approve both proposals on first reading. Prof. Robson made the motion, Dr. Markle

seconded, and the motion was approved. Dr. Naidu then made a motion to waive the second reading; Dr. Slater seconded, and the motion passed.

***Department of Secondary and Middle Grades Education***

Dr. Kim Loomis addressed the “Change in Existing Course” proposals for pre-req. adjustments for EDRD 4409 and EDRD 4411, explaining that these changes would open the courses up for Secondary Education majors as well as Middle Grades majors.

Hearing no discussion, the Chair called for a motion to approve the proposals on first reading. Dr. Vásquez obliged, and Dr. Slater seconded the motion, which was approved. Dr. Naidu then made a motion to waive second reading; Dr. Scherrer seconded, and the motion passed.

**COLES COLLEGE OF BUSINESS**

***Department of Management and Entrepreneurship***

Dr. Victor Wakeling summarized the content of The “New Course” proposals for both ENTR 4400 and 4490, and hearing no discussion, Dr. Wade-Berg called for a motion to approve both courses on first reading. Dr. McFall made the motion, Dr. Scherrer seconded, and the motion was approved on first reading. Both courses were then approved as part of the course package for the Entrepreneurship Minor. (See page 2 of the minutes.)

**WELLSTAR COLLEGE OF HEALTH AND HUMAN SERVICES**

***Department of Exercise Science and Sport Management***

The “Change in Program” proposal for the B.S. in Exercise Science and Sport Management and the 21 related “Change in Existing Course” ES course proposals were held for a later meeting.

***Department of Health Promotion and Physical Education***

At the Chair’s request, Dr. Parrot made a motion to table the “Change in Program” proposal for the Minor in Public Health Education and the four related “Change in Existing Course” PHE proposals. Dr. McFall seconded the motion, which was approved.

Dr. Wade-Berg then addressed the three “Change in Existing Course” proposals for HPE 1270, 1280, and 1500; and the “New Course” proposals for HPE 1235, 1710, 1076, 1285, 1485, 1505, 1525, and 1700. She explained that the HPE Department was working to expand the program demand for intermediate-level classes but noted that the ADA compliance statement was missing from each of the syllabi. Hearing no discussion, she called for a motion to approve the HPE course proposals, with edits, on first reading. Dr. Franklin made the motion, Dr. Vásquez seconded, and the proposals were approved for second reading.

**SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING  
AND ENGINEERING TECHNOLOGY**

***Department of Systems and Industrial Engineering***

Dr. Christina Scherrer spoke to the “Change in Program” proposal for the Industrial and Systems Engineering major, explaining that the department would like to raise the GPA to be admitted to the program from 2.75 to 3.0 and require majors to earn a C or better in each of their ISYE courses. Hearing no discussion, Dr. Wade-Berg called for a motion to approve the proposal. Dr. Sutherland obliged, and Dr. Parrot seconded the motion, which subsequently passed.

## **COLLEGE OF COMPUTING AND SOFTWARE ENGINEERING**

### ***Department of Information Technology***

Because the ending time for the meeting had arrived, the two proposals submitted by the IT Department were tabled for discussion at the next meeting.

The meeting was adjourned at 1:50 p.m.

*Respectfully submitted by Liza Davis*