

**UPCC Meeting Minutes**  
**February 25, 2016**  
**Building J157, Marietta Campus**  
**12:30-2:00pm**

**Members present:** Liza Davis (also proxy for Carolee Larson, Gail Markle, and Gail Scott), Ana Edwards, Danielle Herrington, D. Michael Franklin, Ana Guimaraes (Secretary), Jerald Hendrix, Parminder Juneja, Kevin McFall, Pinder Naidu, Charles Parrot, Wes Rhea, Don Robson, Christina Scherrer, Judy Slater, Anete Vásquez, Jennifer Wade-Berg, Victor Wakeling.

**Guests:** Wasim Barham (Civil & Construction Engineering), Sam Beadles (Civil & Construction Engineering), Thomas Doleys (Political Science & International Studies), Jamie Grimes (Academic Affairs), Rebecca Hill (Interdisciplinary Studies), Chien-pin Li (College of Humanities & Social Sciences), Fatih Oncul (Civil & Construction Engineering), Susan Grant Robinson (Music), Mohammed Karim (Civil & Construction Engineering), Marilee McClure (Academic Affairs), Scott Reese (College of Science & Mathematics), Anthony Rizzuto (Architecture), Susan Vande Ven (CCSE-Information Technology).

**The meeting was called to order at 12:40 p.m.**

**Approval of the Minutes from February 11, 2016**

UPCC Chair, Dr. Jennifer Wade-Berg, proposed edits to the minutes from the February 11, 2016 meeting. The corrections were provided to the Secretary. She then called for a motion to approve the minutes, with said edits. Dr. Franklin made the motion, Dr. Davis seconded, and the minutes were approved.

**UNFINISHED BUSINESS**

**SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND  
ENGINEERING TECHNOLOGY**

**Department of Mechanical Engineering Technology**

Discussion on MET 2501 is still tabled until the department's Change in Program form works its way to UPCC.

**COLLEGE OF HUMANITIES AND SOCIAL SCIENCES**

**Department of Foreign Languages**

Discussion on CHNS 4499 is tabled until further notice.

## **COLLEGE OF THE ARTS**

### **School of Music**

Second reading discussion of MUSI 1145, MUSI 3345, MUSI 1141, MUSI 3341, the B.A. in Music, and the B.M. in Music Performance is being held until Dr. Wade-Berg can package all the requests together.

### **NEW BUSINESS**

## **COLLEGE OF THE ARTS**

### **Department of Theatre & Performance Studies**

Dr. Charles Parrot came forward to present proposals from the Department of Theatre & Performance Studies reflective of newly hired musical theatre faculty and improved concentration in that area. The proposed changes to TPS 3703 are intended to better reflect existing course content and the change in title for TPS 4015 is appropriate to musical theatre language. TPS 4020 and TPS 3713 include pre-requisite changes. Dr. Parrot addressed a question from the Registrar concerning auditing courses. Dr. Parrot agreed to update the posted credit hours. Hearing no further questions, Dr. Wade-Berg called for a motion to approve on first reading the aforementioned courses. Dr. Franklin made the motion, Dr. McFall seconded, and the motion passed.

## **HONORS COLLEGE**

### **University College Program**

Dr. Liza Davis stepped forward to present the 2 proposed changes to existing courses and one discontinuation. She described the change from Undergraduate Honors to University Honors Program. HON 4498 is a course discontinuation, and HON 4400 involves a credit hour change from 1 to a range between 1 and 3. The proposal on HON 4499 prompted a discussion with the Registrar about the 0-credit option and grades versus pass/fail for completion. After Dr. Davis addressed all questions, Dr. Wade-Berg called for a motion to approve on first reading the aforementioned course proposals. Dr. Naidu made the motion, Dr. Vásquez seconded, and the motion passed. Dr. Hendrix motioned to approve the change in program, Dr. Naidu seconded, and the motion passed. Dr. Hendrix then made a motion to waive second reading, Dr. Vásquez seconded, and the motion also passed.

## **COLLEGE OF HUMANITIES AND SOCIAL SCIENCES**

### **Department of Political Science & International Affairs**

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Dr. Tom Doleys came forward to present the proposed new courses and change in program for European Union Studies. These changes bring KSU's requirements in line with all of the other University System of Georgia institutions participating in the program, reduce the number of required credit hours to 15, and better manage the progression and graduation of enrolled students. With the changes approved, enrolled students would be required to take the introductory course, 9 credit hours within their area of specialization, and a capstone course. Hearing no questions, Dr. Wade-Berg called for a motion to approve on first reading EURO 3234, EURO 4130, EURO 4160, EURO 4230, EURO 4260, EURO 4330, EURO 4430, EURO 4530, EURO 4630, EURO 4730, EURO 4760, and EURO 4830. Dr. McFall made the motion, Dr. Davis seconded, and the motion passed. Dr. Naidu then motioned to waive second reading, Dr. Vásquez seconded, and the motion passed. Dr. Wade-Berg then called for a motion to approve on first reading changes to the Certificate in European Union Studies. Dr. Scherrer made the motion, Dr. McFall seconded, and the motion passed. Dr. Scherrer then motioned to waive second reading, Dr. Davis seconded, and the motion also passed.

Dr. Doleys then introduced his department's proposed changes in title and description to POLS 4448 and POLS 4449, and the change in program to the B.A. in International Affairs. Both changes will better reflect the content currently taught in these courses. Hearing no discussion, Dr. Wade-Berg called for a motion to accept on first reading the aforementioned changes. Dr. Vásquez made the motion, Dr. Davis seconded, and the motion passed. Dr. Davis then motioned to waive second reading, Dr. McFall seconded, and the motion passed.

### **Department of Interdisciplinary Studies**

Dr. Rebecca Hill came forward to present two proposed changes in existing courses, one new course, and a change in program to the American Studies Minor. These changes better reflect current scholarship in the field of American Studies and align courses offered with faculty expertise. Changes to AMST 3700 involve title, description, and learning objectives, and ISD 3398 constitutes a title and description change. After a brief discussion concerning the standard course number for internships, Dr. Wade-Berg called for a motion to approve on first reading AMST 3700 and AMST 3720. Dr. McFall made the motion, Dr. Robson seconded, and the motion passed. Dr. Parrot then motioned to approve on first reading the proposed changes to the American Studies Minor, Dr. Vásquez seconded, and the motion passed. Dr. Scherrer also made a motion to waive second reading, Dr. Slater seconded, and the motion passed. Finally, Dr. Parrot made a motion to accept on first reading changes to ISD 3398, Dr. Davis seconded, and the motion passed. Dr. Slater then motioned to waive second reading, Dr. Davis seconded, and the motion also passed.

## **COLLEGE OF ARCHITECTURE AND CONSTRUCTION MANAGEMENT**

### **Department of Architecture**

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Dr. Anthony Rizzuto came forward to speak on the 5 proposed changes in existing courses for the Department of Architecture. ARCH 3313, ARCH 3314, and ARCH 4416 involve changes to the course titles and removal of lab hours, which no longer applies. ARCH 4013 involves changes to the title and course description, per the recommendation of their accrediting agency. Lastly, ARCH 4225 corrects credit hours, which at some point had become inaccurate. Hearing no discussion, Dr. Wade-Berg called for a motion to approve on first reading the aforementioned changes. Dr. Robson made the motion, Dr. Juneja seconded, and the motion passed. Dr. Naidu then motioned to waive second reading, Dr. Juneja seconded, and the motion also passed.

## **SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY**

### **Department of Civil & Construction Engineering**

The Committee heard proposals for two new courses, one change in existing course, and two changes in program for the B.S. in Construction Engineering and the B.S. in Civil Engineering. The proposal originator addressed questions concerning the course description for the new courses, CE 2003 and CE 4003. Dr. Wade-Berg recommended that the revised description be updated on the syllabi. Changes to ENGR 3343 involve the course description and pre-requisite. After a brief discussion, the course's co-requisite was removed. Hearing no further discussion, Dr. Wade-Berg called for a motion to approve on first reading the aforementioned courses. Dr. McFall made the motion, Dr. Hendrix seconded, and the motion passed. Dr. McFall then motioned to waive second reading, pending the syllabus changes, Dr. Parrot seconded, and the motion passed.

Next, Dr. Wade-Berg called for a motion to approve the change in program to the B.S. in Construction Engineering, which wraps the electives into the core requirements, and the change in program to the B.S. in Civil Engineering. Dr. Franklin made the motion, Dr. McFall seconded, and the motion passed. Dr. Franklin then motioned to waive second readings, with edits, for the two changes in program proposals. Dr. Davis seconded the motion, and it also passed.

### **Department of Mechanical Engineering Technology**

No representative from the Department of Mechanical Engineering Technology was present to address the proposed change in program for the B.S. in Mechanical Engineering Technology.

## **COLLEGE OF SCIENCE AND MATHEMATICS**

### **Department of Molecular & Cellular Biology**

Dr. Scott Reese came forward to present the proposed changes in existing courses and the creation of one new course. BIOL 3340 and BIOL 3340L consist of changes to the course number and credit hours, effectively separating the lab from the lecture. BIOL 4339 proposes a

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change from pass/fail to a graded structure. Hearing no questions or discussion, Dr. Wade-Berg called for a motion to approve on first reading the aforementioned course proposals. Dr. McFall made the motion, Dr. Davis seconded, and the motion passed. Dr. Naidu then motioned to waive second reading, Dr. Franklin seconded, and the motion also passed.

### **COLLEGE OF COMPUTING AND SOFTWARE ENGINEERING**

#### **Department of Information Technology**

Dr. Susan Vande Ven came forward to present proposals from the Department of Information Technology. IT 4893, IT 3223, IT 3503, and IT 4400 were all previously discussed and voted in a previous UPCC meeting. Dr. Wade-Berg called for a motion to approve on first reading the B.S. in Information Technology. Dr. Hendrix made the motion, Dr. Naidu seconded, and the motion passed. Dr. Franklin then motioned to waive second reading for the entire package of courses and change in program, Dr. Hendrix seconded, and the motion passed.

Dr. Wade-Berg then called for a motion to approve on first reading the change in program for the B.A.S. in Information Technology and the Minor in Information Technology. Dr. Hendrix made the motion, Dr. Naidu seconded, and the motion passed. Dr. Hendrix then motioned to waive second readings, Dr. Naidu seconded, and the motion also passed.

**The meeting was adjourned at 2:06 p.m.**