

Minutes of the October 08, 2015 UPCC Meeting

Members present: Neporcha Cone, Liza Davis (also proxy for Ana Guimaraes), Ana Edwards, Michelle Head, Jerald Hendrix, Melissa Kramschuster, Carolee Larsen, Lei Li, Judy Liu, Pinder Naidu, Gail Markle, Tiffany McCoy, Kevin McFall, Charles Parrott, Andy Green, Don Robson, Christina Scherrer, Gail Scott, Judy Slater, Anete Vásquez, Jennifer Wade-Berg (Chair), Victor Wakeling

Guests: Dr. Joshua Azriel (Communication), Dr. Stephanie Foote (First-Year & Transition Studies), Dr. Ruth Goldfine (First-Year & Transition Studies), Dr. Kevin Gwaltney (OIE; Chemistry & Biochemistry), Dr. Pauline Howes (Communication), Dr. Chien-Pin Li (CHSS), Dr. Deborah W. Smith (LIS), Mr. John Carlyle Smith (Registrar), Dr. Jen Wells (OIE)

Dr. Wade-Berg called the meeting to order at 12:37 p.m. and asked if any members had suggestions or revisions for the September 24, 2015 UPCC minutes. Hearing no discussion, she called for a motion to approve the minutes. Dr. Gail Scott made the motion, Professor Green seconded, and minutes were accepted without amendment.

UNFINISHED BUSINESS

COLES COLLEGE OF BUSINESS

Department of Management & Entrepreneurship

The Chair explained that MGT 4200 is still tabled at the request of the Management and Entrepreneurship Department.

COLLEGE OF THE ARTS

Department of Theatre & Performance Studies

Dr. Charles Parrott stepped forward to present three proposals submitted by the Department of Theatre and Performance Studies for second reading. He announced the following:

All edits have been made in the “New Course” proposal for TPS 4015: Musical Theatre Practicum.

The “Change in Degree Program Name, Requirements, or Policies” proposal for the B.A. in Theatre and Performance Arts now includes TPS 4015 and indicates where it fits in the curriculum. In addition, the proposal reflects the change in the program’s entry GPA from a 2.5 to a 3.0, the only gated mechanism for the major. Dr. Parrott explained that students who are not eligible to be admitted on the basis of their GPA’s will be discovered during advising with Dr. Jamie Bullins and won’t be able to declare the major.

Dr. Wade-Berg indicated that the program changes could not be instituted until fall, although TPS 4015 could be offered as early as the spring term of 2016. She also asked, “What happens if a major’s GPA falls below 3.0? Dr. Parrott responded that in that case the department will monitor students and help them make it successfully through the program.

Hearing no further discussion, Dr. Wade-Berg called for a motion to approve TPS 4015 on second reading. Dr. Scott made the motion, Professor Green seconded, and the motion was approved. Dr. Christine Scherrer then made a motion to approve the program changes, and Dr. Slater seconded. The motion was approved.

Finally, Dr. Don Robson motioned to waive the second reading of both proposals. Professor Green seconded, and the motion passed.

COLLEGE OF SCIENCE AND MATHEMATICS

Department of Mathematics

Hearing no discussion, the Chair called for a motion to approve the “Change in Existing Course” proposals for MAED 4415 and 4416 and MATH 3495 on second reading. Professor Green made the motion, Dr. Scott seconded, and the motion was approved.

SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY

Department Of Mechatronics Engineering

Dr. Kevin McFall explained that all edits had been made to the “New Course” proposals for MTRE 4001 and 4002 and the “Change in Existing Course” proposal for MTRE 4010. He then asked whether the three courses could be approved for the summer of 2016. Dr. Wade-Berg answered in the affirmative and offered to make the required changes to the active dates in Curriculog. However, she also indicated that the courses would be held until the “Change in Program” proposal for the MTRE degree had been submitted and processed.

Dr. Pinder Naidu then moved to approve the three MTRE proposals. Dr. Scherrer seconded, and all three proposals were approved on second reading.

Before continuing with discussion of the course proposals submitted by University College, Dr. Wade-Berg noted that proposals for PSYC were still sitting in Curriculog even though they were approved in May 2015. She asked the committee’s permission to solicit final edits and to ensure approval was captured in the minutes of UPCC – she requested to bring them back to the UPCC at the next meeting. Dr. Scott made a motion to that effect, Dr. Naidu seconded, and the motion was approved.

UNIVERSITY COLLEGE

Michael Levin School of Culinary Sustainability and Hospitality

Since no representative from Culinary Sustainability and Hospitality was present to speak to the three proposals on the agenda, the Chair asked for a motion to table them for a second time. Professor Green made the motion, Dr. Parrott seconded, and the motion passed.

NEW BUSINESS

COLLEGE OF COMPUTING AND SOFTWARE ENGINEERING

Department of Information Technology

Dr. Linh Le came forward to speak to the “Change in Existing Course” proposal for IT 4333, explaining that the only change was in the course pre-requisite, IT 4323.

Hearing no discussion, the Chair called for a motion to approve the proposal on first reading. Professor Green made the motion, Dr. McFall seconded, and the motion was approved. Dr. Scherrer then motioned to waive the proposal’s second reading. Dr. Scott seconded and the motion was approved.

UNIVERSITY COLLEGE

Department of First-Year and Transition Studies

Dr. Stephanie Foote came forward to present a “New Course” proposal for KSU 2100, a one-credit-hour course titled the “Sophomore Career Exploration Seminar.” She explained that the course had already been piloted and that the students had responded well. Dr. Robson asked whether the course was required of sophomores; Dr. Foote explained that it was purely elective and was open to students in any major.

Dr. Wade-Berg asked that the course syllabus be updated so that its pre-reqs. and learning outcomes would match those listed on the proposal form, relevant phone numbers were correct, and the enrollment policy was in place. Hearing no further discussion, she called for a motion to approve the course on first reading. Dr. Carolee Larsen made the motion, Dr. Scott seconded it, and the motion passed.

Before continuing to the next proposal, Dr. Wade-Berg paused to welcome the UPCC’s new student representative, Tiffany McCoy.

Department of Leadership and Integrative Studies

Dr. Debbie N. Smith stepped forward to address the “Change in Program” proposal for the Certificate in Leadership Studies and present three course proposals, for a new course (LDRS 3300) and two courses that needed changes (LDRS 4000 and 4490).

Dr. Smith explained that LDRS 3300 is a fully online course that has been piloted and received overwhelmingly positive student evaluations. Dr. Wade-Berg requested that she remove the course number from the course description, update the syllabus with enrollment policy, correct links to services, and make any additional updates that were needed.

Dr. Smith then spoke to the proposal for LDRS 4000, which needed only a pre-req. change make it more consistent with other LDRS courses (e.g., elimination of LDRS 3000 as a pre-req.), and to the proposal to make LDRS 4490 a variable-credit course (1-3 credit hours) and schedule one pass/fail, one-credit hour section exclusively for tutors who had expressed interest in the course C and completed a special interview.

Registrar Ana Edwards noted that lecture hours for LDRS 4490 should be changed to 1-3.

Hearing no discussion, the Chair called for a motion to approve the three LDRS courses under consideration for second reading. Dr. Naidu made the motion, Dr. Parrott seconded, and the motion passed.

Dr. Smith then explained that the “Change in Program” proposal simply reflected the addition of LDRS 3300 and the changes to LDRS 4000 and 4490.

Dr. Pinder motioned to approve the proposed changes to the Certificate of Leadership Studies on first reading. Dr. Scott seconded, and the motion was approved.

COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

School of Communications and Media

Dr. Joshua Azriel came forward to speak to the proposal to make the Journalism and Emerging Media concentration in the COM degree its own major, with courses bearing the prefix JOUR. Dr. Wade-Berg explained that for this meeting, the UPCC’s approval was needed simply to submit the proposal to the Board of Regents.

She added, however, that the department would still need to submit a substantive change form for the course-prefix changes the new major would necessitate. She also asked Dr. Azriel to confirm whether JOUR courses would still be available to COM majors and to explain any assessment mechanisms in place for the new degree.

Registrar Edwards confirmed that the internship for JOUR majors would still carry the COM prefix.

Dr. Wade-Berg added that 5 should be changed to 8 on two-column comparative chart. Then, hearing no further discussion, she called for a motion to approve forwarding the proposal on to the BOR. Dr. Scott made the motion, Dr. Markle seconded it, and the motion passed.

SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY

Department of Civil and Construction Engineering

The only proposal on the agenda was for deactivation of the Certificate in Geographical Information Systems Program. As Dr. McFall explained, there is already a similar certification in the GEOG major. The Chair noted that the program cannot be deactivated until fall 2016. With no further discussion, she asked for a motion to approve the program deactivation on first reading. Dr. Parrott made the motion, Ms. Kramschuster seconded, and the motion passed. Subsequently, Dr. Robson motioned to waive the proposal's second reading. Dr. Parrott seconded and the motion was approved.

Department of Electrical and Computer Engineering

A second proposal for program deactivation addressed the under-enrolled A.B.S. in Telecommunications Engineering Technology, which, as Dr. McFall explained, also overlapped with the IT Program's requirements.

Hearing no discussion, the Chair called for a motion to approve the proposal on first reading. Dr. Robson made the motion, Dr. Liza Davis seconded, and the motion passed. Dr. Robson then motioned to waive the proposal's second reading. Dr. Parrott seconded, and the motion was approved.

Department of Mechanical Engineering

Dr. McFall spoke to the "Change in Existing Course" proposal for ME 1311, MATLAB for Engineers with Applications, explaining that the Department of Mechanical Engineering wanted to make it a lecture-only course and adjust the credit hours accordingly, to 3-0-3. Dr. Scott motioned to approve the proposal on first reading, and Dr. McFall seconded. The motion was approved. Dr. Scherrer then motioned to waive the second reading, and both Dr. Scott and Dr. Markle seconded the motion, which subsequently passed.

Department of Electrical Engineering

Since there was no representative present to speak to the four course proposals submitted by the Department of Electrical Engineering, Dr. Wade-Berg asked for a motion to table the proposals until the next meeting. Dr. Scott made the motion, Dr. Parrott seconded, and the motion was approved.

The meeting was adjourned at 1:42 p.m.