

UPCC Meeting Minutes
April 28, 2016
Building J-157, Marietta Campus
12:30-2:00pm

Members present: Liza Davis, Ana Guimaraes (Secretary), Jerald Hendrix, Kevin McFall, Wes Rhea, Don Robson, Lily Roche (proxy for Melissa Kramschuster), Christina Scherrer, Arief Setiawan, Judy Slater, Erin Sutherland, Linda Treiber (also proxy for Gail Markle and Gail Scott), Jennifer Wade-Berg (also proxy for Pinder Naidu and Carolee Larson), Victor Wakeling.

Guests: Austin Asgill (Electrical & Computer Engineering Technology), Nancy Colyar (Library), Sandip Das (Electrical Engineering), Pam Frinzi (Electrical & Computer Engineering Technology), Marina Koether (Chemistry & Biochemistry), Marilee McClure (Academic Affairs), April Munson (Art & Design), Daniel Sachs (Art & Design), Scott Tippens (Electrical & Computer Engineering Technology), Amy Vasinko (Academic Affairs).

The meeting was called to order at 12:40 p.m.

UPCC Chair, Dr. Jennifer Wade-Berg, welcomed everyone to the last meeting of the academic year. She began the meeting by thanking members of the committee who are rotating off for their service over the past two years.

Approval of the Minutes from April 14, 2016

Dr. Wade-Berg called for a motion to accept the minutes from the April 14, 2016 meeting. Dr. Davis made the motion, Dr. Scherrer seconded, and the minutes were accepted.

UNFINISHED BUSINESS

COLLEGE OF THE ARTS

School of Art & Design

Dr. April Munson spoke on behalf of the two new course proposals, ARH 4740 and ART 4035. Hearing no discussion on the course proposals, Dr. Wade-Berg called for a motion to approve on second reading ARH 4740. Dr. Robson made the motion, Dr. McFall seconded, and the motion passed. Dr. Wade-Berg then called for a motion to approve on second reading ART 4035. Dr. Robson motioned to approve the course, Ms. Roche seconded, and the motion also passed.

Dr. Wade-Berg referred to the Change in Program proposal for these new courses. Beginning with the B.F.A. in Art, she called for a motion to approve on first reading. Dr. Treiber made the motion, Dr. Robson seconded, and the motion passed. Dr. Robson then motioned to waive second reading, Dr. McFall seconded, and the motion also passed.

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Dr. McFall motioned to approve on first reading the Change in Program for the B.A. in Art History. Dr. Scherrer seconded the motion, and the motion passed. Dr. Wade-Berg then determined that a Change in Program proposal was still missing for the Art History Minor. After a brief discussion, Dr. Robson made a motion to empower the UPCC Chair to vote on the change in program once the proposal caught up in Curriculum, during the summer. Dr. Davis seconded his motion, and the motion passed.

NEW BUSINESS

COLLEGE OF HUMANITIES AND SOCIAL SCIENCES

General Education Courses

UPCC considered proposals for four course discontinuations, formerly under Area B. Hearing no discussion, Dr. Wade-Berg called for a motion to approve on first reading the proposals to discontinue ANTH 2105, CRJU 2105, GEOG 2105, and SOCI 2105. Dr. Treiber made the motion, Professor Slater seconded, and the motion passed. Dr. Treiber then motioned to waive second reading, Professor Slater seconded, and the motion also passed.

COLLEGE OF SCIENCE AND MATHEMATICS

Department of Chemistry & Biochemistry

Dr. Marina Koether came forward to present a proposal for a change to pre-requisites and co-requisites for CHEM 3030. This change, to take effect Spring 2017, addresses existing gaps in students' preparation for required core courses. Hearing no questions, Dr. Wade-Berg called for a motion to approve the proposal. Dr. Hendrix made the motion, Dr. Davis seconded, and the motion passed. Dr. Scherrer then motioned to waive second reading, Dr. Hendrix seconded, and the motion also passed.

WELLSTAR COLLEGE OF HEALTH AND HUMAN SERVICES

Department of Social Work & Human Services

Dr. Jennifer Wade-Berg spoke on behalf of two proposals for change in existing courses. Proposed changes to HS 3650 involve the pre-requisites, course number, and description. Dr. Wade-Berg addressed questions from the committee concerning the former 2000-level course and why the change, confirming that the recent decision was made based upon student feedback. Changes to the pre-requisite and course description for HS 4100 would better reflect existing practices. Hearing no further questions, Dr. Wade-Berg called for a motion to approve on first reading the proposed changes to the aforementioned courses. Professor Slater made the motion, Ms. Roche seconded, and the motion passed. Professor Slater then waived second reading, Dr.

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Treiber seconded, and the motion also passed. The change will take effect Spring of 2017. In addition, based on a vote earlier in the meeting, the UPCC Chair is empowered to move forward the Change in Program proposal pertaining to these courses once it appears in Curriculog.

A brief discussion then ensued about the status of Sociology course proposals, which Dr. Wade-Berg confirmed have not made it to UPCC in Curriculog. She put forth a suggestion on how to address these upcoming proposals.

SOUTHERN POLYTECHNIC COLLEGE OF ENGINEERING AND ENGINEERING TECHNOLOGY

Department of Electrical Engineering

Dr. Sandip Das came forward to present a new course proposal for EE 4603, which was previously offered as a special topics course. If approved, the course would be effective in Spring 2017. Dr. Das addressed questions concerning how many times the special topics course had been offered in the past and a suggestion from the committee to edit the course description. Dr. Wade-Berg commented that she would work with the proposal originator to ensure the revised course description matches the syllabus. Hearing no further questions, Dr. Wade-Berg called for a motion to approve on first reading the aforementioned course. Dr. McFall made the motion, Ms. Roche seconded, and the motion passed. Dr. Scherrer then motioned to waive second reading, with suggested edits, Dr. McFall seconded, and the motion also passed.

Department of Electrical & Computer Engineering Technology

Dr. Scott Tippens spoke on behalf of a new degree in Computer Engineering. The program, which is based on existing courses, is entirely focused on embedded systems. He emphasized that the degree already exists within the Department of Electrical & Computer Engineering Technology, and this is essentially a substantive name change. Over the course of the next year and a half, the department will migrate over to the new name to allow existing majors to graduate.

Dr. Tippens addressed a question from the committee about the rationale in removing the engineering technology element from the degree, their strategy for transitioning faculty to teaching theory and analysis, and how the program compares to Mechatronics. It was determined that the degree proposal required some revision regarding course requirements. Questions were also asked concerning learning outcomes for CPE 3000, and clarification on how the Senior Project Proposal (CPE 4200) develops into the Senior Project Design (CPE 4250).

After discussions and questions ended, Dr. Wade-Berg summarized a list of changes that the proposal originators should address before the second reading: confirmation of which courses require standing; revision of course descriptions; revision of learning outcomes; confirmation with the KSU Library System that no additional resources are required; ensuring the course syllabi correspond to the revised course descriptions; clarification of the total credit hours for the program; and de-duplication of courses listed under Area F and lower-level requirements. Dr.

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Wade-Berg stressed all these changes must be made before the Fall 2016 semester and in compliance with Academic Affairs and the Registrar's Office to ensure compliance. She then called for a motion to approve on first reading, with said edits, the proposals for CPE 1000, CPE 3000, CPE 3020, CPE 3030, CPE 3040, CPE 4010, CPE 4020, CPE 4030, CPE 4040, CPE 4200, and CPE 4250. Dr. Hendrix made the motion, Dr. McFall seconded, and the motion passed. Dr. Wade-Berg will route the proposals back to the department.

The meeting was adjourned at 1:44 p.m.